

## **PINEHURST-HIGHFIELD HOA**

### **BOARD OF DIRECTORS MEETING**

**Thursday January 4<sup>TH</sup> 2024**

**6:15pm at home of Nicole Tingvall**

**3447 Pinehurst Ct.**

### **MINUTES**

1. Call to Order at 6:21p
2. Roll Call Directors – all present

#### **Action Items**

3. Jill made a motion to approve Minutes from last meeting of November 21, 2023. Andrew K second. All approved.
4. Nicole made a motion to approve Annual Financial Report to be presented to HOA members at Annual Meeting. Jill second. All approved.
5. Nicole made a motion to approve contract with ABM Snow Removal, Andy B second. In favor: 4. Against: 1. Motion is passed.
6. Maureen made a motion to approve contract with Your Evergreen Landscaping. Nicole second. In favor: 1. Against: 4. Motion failed.
7. Nicole made a motion to approve 2024-2025 Budget **Version 3** to be presented at Annual Meeting. Andy B second. In favor: 3. Against: 2. Motion is passed.
8. Andrew K made a motion to approve Draft Agenda with Board edits for Annual Meeting. Jill second. All approved.

#### **Discussion Items**

9. Nicole nominated Stephanie Fraser to the 2024/25 Board. Her candidacy shall be presented for a vote at the Annual Meeting. Others may also be nominated in the meantime. There will be a “Call for nominations from the floor” at the Annual Meeting as well.
10. Andy B has decided to serve on the Board an additional year. Since this is a transitional period with the new Bylaws, he recommends the longest-serving members (himself and Maureen) shall occupy Positions 2 & 4 (serving only

one more year) and the newer members shall occupy Positions 1, 3 & 5 (serving two more years). The Board supports this recommendation.

**11.** Andrew K confirmed the HOA website is live and ready to announce at the Annual Meeting. He will create a QR code that Maureen will add to the Agenda that is distributed to Members.

**12.** Meeting adjourned at 8:32p

**Next meeting: Organizational Meeting shall occur within 10 days following the Annual Meeting, per Bylaws.**